



# JULIE A. ADKINS SENECA COUNTY AUDITOR

109 S. WASHINGTON STREET, SUITE 2206  
TIFFIN, OHIO 44883  
<http://www.senecacountyauditor.org>

OFFICE HOURS  
8:30 AM - 4:30 PM  
Monday - Friday  
(419) 447-0692

## INSTRUCTIONS FOR SENECA COUNTY 2022 DOG LICENSES:

**IT'S THE LAW**  
**(ORC 955.01)**

All dogs three months of age or older must be licensed. No dog shall be harbored, kept, or owned without displaying a valid registration tag.  
(The law applies regardless of whether the dog is kept inside or out.)

### ON-LINE

Register your dog on-line at [www.doglicenses.us/OH/Seneca/](http://www.doglicenses.us/OH/Seneca/). Credit card payments only; \$2.00 per dog processing fee applies. To access your pre-filled form you will need your Account ID and Password listed below.

Account ID: \_\_\_\_\_ Password: \_\_\_\_\_

### BY MAIL

- 1 - Complete this form. Be sure the correct owner, street address, and pet description(s) appear on the application.
- 2 - Use this form to register 1 to 5 dogs. If you have more than 5 dogs, please list them on a separate sheet of paper and return it with this form. Ohio law requires a license for every dog more than 3 months old.
- 3 - If you no longer own the dog(s) please contact our office or mark through the appropriate line below and return the form so we can update our records.
- 4 - Enclose a check or money order for the correct fees payable to: **Seneca County Auditor**. Please do not send cash. **On or before January 31**, the one year licensing fee is **\$15.00 per dog**. **After January 31**, statutory late penalty increases the licensing fee to **\$30.00 per dog**.
- 5 - Please return the application and check or money order in the enclosed return envelope. A receipt will be returned to you with your 2022 license tag(s).

--- Official Use Only ---

Date Received: \_\_\_\_\_

Auditor Agent: \_\_\_\_\_

Tag Info: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Certificates of registration and registration tags shall be valid only during the CALENDAR YEAR or YEARS for which they are issued. ORC Sec 955.09.

2022 LICENSE FEES			
	1 YR	3 YR	Permanent
Before Jan 31st	\$15.00	\$45.00	\$150.00
After Jan 31st	\$30.00	\$60.00	\$165.00

Dogs may be registered for a 1 year or 3 year term, or permanently. Complete each line of the application for your dog(s). In particular, choose your "Term" (1 Year, 3 Year or Permanent - see term codes below) and fill in "Fee Paid" based on the fee structure to the right of this paragraph. 3 Year and Permanent License may only be purchased by mail or in person at the Seneca County Auditor's office.  
**Multi-year tags are non-refundable and cannot be transferred to a different dog.**

-----Detach and Return Application with Payment-----

**Color Codes:** BL=Black; WH=White; GR=Gray; BD=Brindle; TA=Tan; BR=Brown; YE=Yellow; RE=Red

**Term Codes:** 1=1 Year Tag; 3=3 Year Tag; P=Permanent Tag

APPLICATION for the registration of dog(s) for the year 2022

JULIE A. ADKINS, Seneca County Auditor  
109 S. WASHINGTON STREET, SUITE 2206; TIFFIN, OHIO 44883

Age		Sex (M/F)	Color									Hair (S/M/L)	Breed	Term (1/3/P)	Fee Paid	Penalty	--- Office Use ---	
YRs	MOs		BL	WH	GR	BD	TA	BR	YE	RE	2021 License #						2022 License #	

A penalty shall be assessed if Dog License is not secured on or before January 31, or within 30 days after the dog becomes 3 months of age, is acquired, or is brought from outside the state. ORC Sec 955.01, 05.

The undersigned says that the facts indicated above ARE TRUE.

### Owner Information

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
if different(e.g. P.O. Box)

City: \_\_\_\_\_ State: \_\_\_\_\_ ZipCode: \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Amount Enclosed \_\_\_\_\_ CK# \_\_\_\_\_

Date Received \_\_\_\_\_ Auditor Agent \_\_\_\_\_